



Minutes of the Standing Committee meeting held by conference call, 26 January 2018

Present:

Chair

The Most Revd Dr Paul Kwong

Vice Chair

Canon Margaret Swinson

Representing the primates

The Most Revd Dr Richard Clarke

The Most Revd Dr Philip Freier

The Most Revd Dr Thabo Makgoba

The Church of Ireland

The Anglican Church of Australia

The Anglican Church of Southern Africa

Representing the ACC

The Rt Revd Jane Alexander

Mr Alistair Dinnie

Mr Jeroham Melendez

Ms Louisa Mojela

The Anglican Church of Canada

The Scottish Episcopal Church

Iglesia Anglicana de la Region Central de America

The Anglican Church of Southern Africa

Secretary General

The Most Revd Dr Josiah Idowu-Fearon

ACO staff in attendance

Mr David White

Mrs Michaela Southworth

Mr Phil George

Mrs Stephanie Taylor, minutes

Chief Operating Officer

Director for Finance & Resources

Chief Executive Officer Lambeth Conference

Executive Officer & Information Manager to the Instruments of Communion

Apologies:

The Rt Revd Eraste Bigirimana

The Rt Revd Joel Waweru Mwangi

The Anglican Church of Burundi

The Anglican Church of Kenya

Absent:

The Most Revd and The Hon Dr John Holder

The Revd Nigel Pope

The Church in the Province of the West Indies

The Church of North India (United)

1. Opening Prayer and Welcome

Archbishop Kwong opened the meeting in prayer. He thanked the ACO staff for preparing papers ahead of the meeting.

2. Register of Interests

To note and record any changes to the interests of members notified since the meeting held in September 2017 and confirm how these will be handled within the meeting.

Mr White drew attention to the Register of Interests and of the need to formally record member interests each year. There were no changes.

3. Code of Conduct Policy

SC/2018-1/2

Mr White drew attention to the Code of Conduct Policy for all members to note and be aware.

4. Minutes of the Previous Meeting – 5-8 September 2017

SC/2018-1/3

To consider and adopt the Minutes of the previous meeting of the Committee.

Mrs Southworth requested an amendment to the minute for agenda item 19 to include the wording 'general fund deficit' instead of 'accumulated debt'.

It was noted that apologies received from The Most Revd Dr Philip Freier and The Most Revd Dr Thabo Makgoba had been omitted in the Minutes.

The corrected Minutes were approved as a true record of the meeting.

5. Matters Arising from Previous Meeting

SC/2018-1/4

To consider a report on matters arising from the previous meeting of the Committee, including noting ongoing work.

Mr White reported ongoing progress. The question was raised of Standing Committee members acting as specialists for particular areas of work.

The following was noted: Archbishop Makgoba to focus on UN work; Bishop Alexander and Mr Dinnie to focus on ACC-17; Ms Mojela to focus on Networks; Archbishop Clarke to focus on ecumenical work.

Action: Mr White to circulate information on member preferences noted previously and as above at this meeting.

Bishop Alexander enquired whether it was permissible for her to share the progress report on implementing ACC-16 resolutions which had been shared with Committee members. It was recognised that this information was not private but was now out of date and therefore Mr White requested Bishop Alexander postpone sharing until an update was produced by the end of March.

6. Chile (late agenda item)

SC/2018-1/11

Archbishop Idowu-Fearon presented a progress report on developments following the request received from Iglesia Anglicana de Chile that it should become an independent and autonomous province within the Anglican Communion. A Working Party had been established at the September 2017 Standing Committee meeting, of which part of the terms of reference were to make proposals to further strengthen the process of consideration of applications for new independent and autonomous provinces.

Archbishop Idowu-Fearon made three recommendations:

- The Standing Committee note and encourage the proposal for Chile to become an independent and autonomous province
- That a Scrutiny Committee be established to visit Chile and make recommendations to Standing Committee in September 2018
- That consultation with primates should take place once the visit to Chile has happened and the report of the Scrutiny Committee is available

Archbishop Clarke expressed concern at the potential proliferation of new provinces and warned of the potential implication for imbalance in the ACC. He suggested that the creation of internal provinces be considered as a first resort. Canon Swinson responded that the work of the Working Party included the drafting of mechanisms for ACC approval.

Archbishop Makgoba spoke of the need to consider ecclesial density. He expressed a desire for a strict criteria and tool to assist decision-making in this area.

Archbishop Freier enquired as to whether any dioceses in the proposed new Province would be indigenous. Archbishop Idowu-Fearon responded that the proposed Diocese of Temuco was wholly indigenous whilst the other proposed dioceses were mixed. In response to a question, Archbishop Idowu-Fearon said it was not clear at this stage where the Primate would be based.

It was recognised that the Province had already been encouraged to work towards starting the process, and it was for this body to ensure that the *Guidelines for the Creation of New Provinces and Dioceses* were met. Canon Swinson said that the process should be honoured as ongoing with the proviso that processes and planning were in place moving forward.

Archbishop Freier encouraged correspondence with the Diocese of Chile to ensure that the new dioceses to be formed were functioning.

In response to a question by Bishop Alexander, it was confirmed that the process was not new and had been applied previously in the creation of the new Province of the Episcopal Church of Sudan.

Archbishop Idowu-Fearon thanked members for their contributions. He went on to provide a report of his visit to Chile with Bishop Henry Scriven in October 2017. The Anglican Church was the only Church in Chile that was not split into factions, he said. Archbishop Idowu-Fearon noted the growth within the Diocese of Chile.

Archbishop Makgoba proposed that the process and all comments be noted but that in principle the Standing Committee were supportive provided the Scrutiny Committee were satisfied at the conclusion of the process.

Archbishop Idowu-Fearon proposed that the Scrutiny Committee be comprised of four members of the Standing Committee including the Chair and Vice Chair, and in addition

the Secretary General, Chief Operating Officer, and a representative of the Archbishop of Canterbury. It was further proposed that Bishop Henry Scriven, formerly of the South American Missionary Society (SAMS) and the Church Missionary Society (CMS), and a Spanish speaker, act as an independent advisor. The Standing Committee agreed to the proposals and ultimately elected to nominate five members of Standing Committee to ensure breadth, and capacity in case of unavailability.

The following members were duly nominated and accepted as members of the Scrutiny Committee:

- Archbishop Paul Kwong
- Canon Margaret Swinson
- Archbishop Thabo Makgoba
- Bishop Jane Alexander
- Mr Jeroham Melendez

Canon Swinson suggested that the list be sent to the Archbishop of Canterbury as it may influence who His Grace elected to attend on his behalf.

Archbishop Kwong requested that the Scrutiny Committee present their report at the September 2017 meeting of Standing Committee following a visit to Chile in the summer.

7. IAFAC Report

SC/2018-1/5

The IAFAC met on Friday 12 January and report for Standing Committee.

Mr White presented the report of the Inter-Anglican Finance and Administration Committee (IAFAC) which had met by conference call on 12 January 2018.

There were no comments.

8. ACC Draft Budget for 2018

SC/2018-1/6

To consider the draft budget for 2018 recommended by the IAFAC.

Mrs Southworth presented the ACC Draft Budget for 2018. The budget was a deficit budget but with some caveats: notably a 6% increase in Provincial contributions had been requested (and confirmation of acceptance of this had already been received from the Church of England, one of the largest contributors); and the budgeting of a new position of Fundraiser to raise funds for the Lambeth Conference, Anglican Alliance, and ACC. Potential funds raised by the new post were not included in the budget, and the post would be reviewed, continuation being dependent on funds raised.

Staff salaries represented a large proportion of the expenditure (68%). A 3% increase in salary had been budgeted for but staff had been awarded a 1% increase with the remaining 2% reserved pending the outcome of a benchmarking exercise.

A higher contribution to the Anglican Centre in Rome had been budgeted for but was not as much as had been requested.

Other significant funds allocated included £100k for ACC-17. At the start of 2019 the fund would total £300k which was considered sufficient to cover the projected cost of ACC-17.

Restricted funds were not included as only the amount allocated would be spent on the specific purposes allocated for. These areas included, the UN work and particularly in New York, Theological Education, and a proposed post for the Season of Intentional Discipleship.

The budget was opened to comment.

A request by Archbishop Makgoba to increase by £5k the allocation to the Anglican Centre in Rome was noted and would be revisited at the end of the year.

Mrs Southworth was thanked for preparing the draft budget. The draft budget was approved.

9. Investment Signatories

To approve a change in signatories on investments held

Mrs Southworth proposed a change in signatories for banking and investments held from: Mr Tim Trimble, Canon John Gibaut, and Canon Terrie Robinson to: Mrs Michaela Southworth, Mr David White, Mr Adrian Butcher, and Canon Terrie Robinson. The proposal was considered reasonable by Standing Committee members and was duly approved.

10. Working Party Update

SC/2018-1/7

To consider a report from Canon Margaret Swinson on the working party established to consider ACC membership, provincial contributions and further developing the process for consideration of requests for new independent and autonomous provinces.

Canon Swinson reported that progress had been slow due to reasons beyond the control of the Working Party. Papers had now been received from the ACC legal advisor, Canon John Rees, and a report would be presented at the May 2018 of Standing Committee.

11. ACC-17

SC/2018-1/7

To consider a report on planning and to consider a proposal to invite Provincial Secretaries to attend part of ACC-17.

Mr White presented a headline report building on all of the documentation and wisdom received from the planning of ACC-16. Significant progress had been made on critical issues for ACC-17, notably the host Province, dates, and venue. ACC-17 was to take place in Hong Kong and the dates had been agreed as 28 April-5 May 2019 (with Standing Committee meeting on 27 April). Mr White and Mr Phil George, Lambeth

Conference Chief Executive Officer had visited Hong Kong in November 2017. Mr White expressed thanks to the local organising committee, Chaired by Bishop Andrew Chan, who had been undertaking arrangements for the venue. A second planning visit was anticipated for April 2018, the focus of which would be the programme and format.

Mr White sought the Committee's input on the following:

1) The potential involvement of Provincial Secretaries.

Provincial Secretaries had their own Conference meeting separately on a 4 year cycle. The cycles of both meetings coincided in 2019, and the suggestion had risen from the host Province of ACC-17 that it could be fruitful for Provincial Secretaries to participate as observers, as Provincial Secretaries were key in taking the agenda of ACC back to the provinces. Furthermore it was suggested that the Provincial Secretaries could potentially host their own Conference in the venue after the close of ACC-17. Mr White had been in correspondence with the Convener of the Provincial Secretaries Conference, Canon Anthony Eiwuley, and was awaiting his view on the suggestion. The Provincial Secretaries were currently planning to meet in the autumn of 2019 but if their Conference were to coincide with ACC-17 and take place in the spring this would be beneficial for the planning and build up to the Lambeth Conference 2020.

Archbishop Makgoba expressed support for the suggestion for the 2019 meeting only. Standing Committee approved the suggestion for Provincial Secretaries to be invited to ACC-17 and to hold their own Conference after close.

2) The development of a central theme for ACC-17

Mr White stated that he would be working with Bishop Alexander and Mr Dinnie, who had elected to focus on ACC-17. Mr White further requested the insight of the Committee on the development of a central theme for ACC-17.

Mr Dinnie noted that Archbishop Clarke had previously suggested the theme of 'What is Communion?' Mr White considered that it was important that the theme did not constrain or present any unhelpful conflict ahead of the Lambeth Conference. Canon Swinson added that the theme should help ACC-17 to put in place building blocks to support and inform the Lambeth Conference 2020. Mr White agreed adding that synergy was sought.

Archbishop Idowu-Fearon said that he had spoken with the Archbishop of Canterbury who expressed desire for a theme which could weave into the theme for the Lambeth Conference 2020 which was '*God's Church for God's World*'. His Grace spoke of the idea of equipping the whole Church, lay and ordained.

Archbishop Kwong encouraged ACO staff, Bishop Alexander and Mr Dinnie to work on the development of a theme for ACC-17 and to revisit at the May 2018 Standing Committee.

12. **Compass Rose Endowment Trust**

SC/2018-1/9

To consider recommendations from the IAFAC for three nominations to be made as trustees of the Compass Rose Endowment Trust.

Mr White reported that the IAFAC recommended to Standing Committee the nominations of the following as trustees of the Compass Rose Endowment Trust:

- Mr Michael Hart

- Ms Louisa Mojela
- Canon John Peterson

The nominations were duly accepted and agreed by Standing Committee.

13. General Data Protection Regulation

SC/2018-1/10

To consider a report on the UK General Data Protection Regulation to apply from May 2018 and steps being taken to ensure ACC compliance.

Mrs Taylor presented a report on the General Data Protection Regulation (GDPR) which was to apply in the UK from May 2018. She provided an outline of the legislation and implications for the ACC. The GDPR gives individuals more rights in how their data is used by organisations. The Regulation states that data must be processed lawfully, fairly and transparently; that it is only used for a specific purpose that the individual is aware of; that the minimum of data possible is retained for processing; that the data is accurate and kept up-to-date; and that the storage of data is secure, and only retained for as long as necessary. An accountability principle requires organisations to do more than simply state compliance; rather organisations must show that they are complying by providing evidence such as documenting decisions, attending training, reviewing policies and auditing processing activities. The Information Commissioner's Office (ICO), the organisation in charge of data protection and privacy issues in the UK was able to issue fines for non-compliance and there was to be a substantial in the maximum possible fine. A special processing condition for religious not-for-profit bodies may apply to some aspects of the ACC's data processing. Further specialist and legal advice was being sought, and Mr White and Mrs Taylor had just met with the Director of Libraries & Archives for the National Church Institutions, Mr Declan Kelly, who had offered initial advice.

Mrs Taylor recommended that Standing Committee consider designating a specific member of staff as taking the lead in this area; that an audit of data held be conducted; the development of Data Privacy Notices as required; and a wider review of policies, procedures, retention, security and risk in relation to data.

Standing Committee accepted the recommendations and nominated Mrs Taylor to lead on the implementation of compliance with the GDPR. Canon Swinson, as Data Protection Officer, for her employer, offered additional advice, and agreed to work with Mrs Taylor on this aspect of work.

14. International Anglican Liturgical Consultation

To affirm the status of the IALC as a Network of the Anglican Communion. This would be a regularising measure for good governance and the avoidance of doubt.

A question had been raised with regard the status of the IALC. Mr White sought the affirmation of the IALC as a Network of the Anglican Communion for good governance and the avoidance of doubt.

Standing Committee affirmed the IALC as a Network of the Anglican Communion.

15. Close of meeting

Mr White thanked all those who had joined the meeting, particularly members for whom the time difference resulted in an early start or late finish to the day.

16. Next meeting

The next meeting of Standing Committee was scheduled for Monday 21st May 2018 and would be via conference call.